

THE SPARKMAN & STEPHENS ASSOCIATION CONSTITUTION

NAME

The name of the Association shall be The Sparkman & Stephens Association.

1. OBJECTIVES

- I. To act as a link between owners of S&S designed yachts and as a focal point for past, present and prospective owners.
- II. To collect, record and hold relevant information concerning the specifications, construction, performance and history of yachts built to Sparkman and Stephens' designs and to make such information accessible to all members.
- III. To arrange social events, both on and off the water, for the enjoyment of members and their guests.
- IV. To organise S&S collective participation in selected rallies, regattas and races, particularly appropriate to classic yachts.
- V. To publish and distribute a yearbook, and operate a website which shall contain information on events, reports on the Association's activities, members' contributions (e.g. cruise notes, suggestions and ideas) and details of commercial propositions likely to be of interest and benefit to members.
- VI. To provide a forum for exchange of information, ideas, equipment, etcetera relevant to S&S designs.

2. MEMBERSHIP, AFFILIATION AND ITS RESPONSIBILITIES

- I. A Full Member shall be the owner, joint owner or past owner of a yacht designed by Sparkman & Stephens. Upon being accepted, Full Members shall provide to the Association a copy of the information they wish to share concerning their yacht and its history, together with a photograph, if available.
- II. A list of members, their contact details and information on their yachts shall be published and distributed annually in the yearbook. This information is intended only for the purpose of communication between the Association and Members and amongst the Members.
- III. In the event that a Member wishes to withhold or withdraw any of this information the Association will exclude this information from following Yearbooks.
- IV. Members are asked to respect the confidentiality of the Members' information provided in the Yearbook and to remove the Members' contact information if the Yearbook is passed on to any third parties.
- V. Although the Yearbook is intended only for the Members it may, at the discretion of the Officers, be sent to selected organisations associated with Sparkman and Stephens designs. In such cases the Members' contact information within the yearbook will be redacted.
- VI. In the event of change of ownership, the Member is asked to supply the Secretary with the name and address of the new owner in order that the contact with the yacht may not be lost.
- VII. An Honorary Life Member may be appointed by the unanimous decision of the Officers of the Association or a majority decision of members at the Annual General Meeting. Honorary Members may be appointed for a period of up to three years in the same way.
- VIII. Associate Membership is open to prospective owners or anyone with an interest in any facet of Sparkman & Stephens designs and the yachts built to them.

3. OFFICERS

I. The following officers shall be elected at an Annual General Meeting (AGM) of the Association for a period of two years and may stand for re-election :

- Chairman
- Vice Chairman
- Secretary
- Treasurer
- Membership Secretary
- Yearbook Editor
- Secretary (classic, wooden and metal boats)
- Secretary (GRP boats)
- Webmaster
- Race Secretary

- II. A vacancy arising in the above posts before completion of a term can be filled temporarily by any member following a majority vote by the Officers and is then subject to re-election at the next AGM.
- III. Regional Secretaries: because membership is widespread over many countries and regions, a Regional Secretary may be elected, together with such other Regional Officers (e.g. Treasurer) as needed to cater for the needs of regional branches as and when they are formed. Election shall be confirmed at the appropriate AGM.
- IV. Where there are ten or more members within a region, as defined by the Committee, a Regional Secretary, where elected, may regulate the region's own finances and must collect all that region's dues. The Regional Secretary may at

his discretion retain up to 25% of the subscriptions, for regional activities and purposes, and account for the balance of 75% to the Treasurer.

4. GENERAL RULES

I. An Annual General Meeting (AGM) shall be held every year, preferably in the spring or early summer. The date, time and venue shall be notified on the website and by electronic communication to be received by members at least four weeks prior to the meeting. At the same time an agenda shall be distributed in order that members unable to attend may be given the opportunity to comment or vote, by post, on any matters to be discussed or voted upon. They may also take the opportunity to send any proposals or other matters they wish raised at the AGM.

II. A Minutes and Meeting Secretary shall be elected at the beginning of each AGM.

III. Draft minutes of the AGM will be approved by the Committee as soon as practicable after the AGM. Approved minutes will be made available on the website as soon as possible after the AGM.

IV. An Extraordinary General Meeting may be called at the request of ten per cent or more of the Full Members, provided that members receive at least four weeks written notice.

5. VOTING POWERS

I. Each Full Member shall have one vote on any motion, with a maximum of two votes per boat.

II. Honorary Life Members and Honorary Members shall have the same privileges and powers as Full Members.

III. Associate Members may not vote but may make proposals affecting associate membership and participate in discussion on any motion.

6. ADMINISTRATION

I. The Association shall be administered by the Officers listed in Rule 3.I and any Regional Secretary that regulates their region's finances as specified in Rules 3.III and IV.

II. The Officers may conduct business by meetings, or correspondence, written or electronic. Decisions shall require a simple majority of those elected.

III. Sub - committees may be appointed to be responsible for the organisation and running of particular events. Members may assist whenever required.

7. SUBSCRIPTIONS

I. Rates for Full and Associate Membership shall be reviewed annually and any proposed change voted upon at the AGM.

II. For Full Members, each subscription shall cover up to two members, i.e. owner or past owner and spouse or partner or two joint owners. For Associate Members, the Subscription shall also cover spouse or partner.

III. Payment must be effected before March 1st each year. Subscriptions cover the calendar year January 1st to December 31st. For new members joining after August 31st, the subscription may be reduced by half for that year.

IV. Payment of subscriptions shall be via the regional secretary where appointed, or by sterling or euro direct transfer to the Association's sterling or euro bank accounts, or by Paypal to the S&S account. Costs of transferring money to the Association and exchange commission are payable by the sender

8. CORRESPONDENCE

I. Correspondence destined for the Association shall be addressed to the appropriate Secretary or other committee member.

9. FUNDING AND FINANCIAL MANAGEMENT

I. The Association shall be financially self-sufficient. Its funding shall be raised from subscriptions and from any earnings accruing from its events and other activities.

II. Funds shall be administered by the Treasurer who shall keep the Committee advised of their state throughout the year and make the annual report for the year ending 31st December at the next AGM.

III. If required by majority vote of the members at the AGM, accounts may be audited by a qualified accountant to be agreed by the committee or an accountancy practice. A copy of the accounts must be sent to all committee members prior to the AGM end and to the entire membership by publication in the yearbook.

IV. The Association shall be a non-profit making organisation. All surpluses shall be used to maintain or improve the association and to the benefit of members. No surplus shall be distributed.

10. FLAGS

I. Full Members and Honorary Members may fly the Association's House Flag, but only on S&S designed yachts.